

NSS Ohio Columbus: Escort Policy

Purpose: The purpose of this policy is to ensure the safety and well-being of all students by providing appropriate supervision during transitions. Certain students may require the presence of a staff member at all times to prevent incidents such as elopement, self-injury, inappropriate interactions, and unauthorized access to restricted areas.

Policy Overview

1. Student Safety:

- The safety of all students is of paramount importance. Ensuring that students who require additional supervision are accompanied by a staff member during transitions helps maintain a secure environment.

2. Escort List:

- Students who require constant supervision during transitions will be placed on the "escort list." This ensures they are always accompanied by a staff member to mitigate any safety risks.

3. New Students:

- All new students will be placed on the escort list for a minimum period of 20 school days. This initial period allows staff to assess the student's needs and ensure their safety in the school environment.

4. Decision-Making Authority:

- The decision to place a student on the escort list rests solely with the school. This decision will be made based on the student's safety needs and behavior history.
- The school will consider information such as instances or history of elopement, self-injury, inappropriate interactions, entering restricted areas, and leaving an area without permission.

5. Review and Removal from Escort List:

- Students may be removed from the escort list after a period of 20 school days with no incidents. The school will review the student's behavior and safety needs before making this determination.
- Parents/guardians will be informed of the review and any subsequent decision regarding the removal of their child from the escort list.

Procedures

1. Placement on the Escort List:

- School staff will assess the need for a student to be placed on the escort list based on safety considerations.

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1. Students not required to be on the escort list will have the autonomy to transition independently.
 1. Inappropriate transitions will be documented via the Inappropriate Transition Form
 1. Three inappropriate transitions will result in the student being placed on the escort list*

*The school may choose to place a student on the escort list with less than three inappropriate transition forms if student safety is a concern.
 - Upon placement, the school will notify the parents/guardians in writing and provide a rationale for the decision.
- 2. Monitoring and Documentation:**
- Staff members will document the student's behavior and any incidents during the escort period.
 - Regular monitoring and communication among staff will ensure that the student's needs are being appropriately met.
- 3. Review Process:**
- After 20 school days, the student's behavior and incident reports will be reviewed.
 - If no incidents have occurred, the school will consider removing the student from the escort list.
 - The decision to remove a student from the escort list will be communicated to the parents/guardians.
- 4. Reassessment and Reinstatement:**
- If a student who has been removed from the escort list begins to exhibit behaviors that compromise safety, the school may reassess and reinstate the escort requirement.
 - Parents/guardians will be notified if the escort requirement is reinstated.

Communication with Parents/Guardians

- The school will maintain open communication with parents/guardians regarding the escort list status of their child.
- Written notification will be provided for both placement and removal from the escort list.
- The school will consider parental/guardian requests regarding the escort list and make accommodations where possible, prioritizing student safety.

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Acknowledgment:

I acknowledge that I have read and understand the Student Escort List Policy. I agree to comply with the requirements and understand the procedures for placing and removing students from the escort list.

Review and Update:

This policy will be reviewed annually to ensure it remains effective and aligns with the school's safety protocols and any relevant regulations.